

RECORD OF PROCEEDINGS

BASALT & RURAL FIRE PROTECTION DISTRICT REGULAR BOARD MEETING October 23, 2019

Roll:

Board President Ed Van Walraven called the meeting to order at 5:00 p.m. Board members present were Ed Van Walraven, John Young, Leroy Duroux, Mark Kittle, and Vonda Williams. Chief Scott Thompson via conference call, Deputy Chief Kevin Issel, Finance Director Jennifer Thompson, and Human Resources Director Renee Thomas.

Minutes of August 29, 2019:

Director Kittle made a motion to accept the minutes. The motion was seconded by Director Williams and the motion carried 5 – 0.

Chief's Report:

Chief Scott Thompson stated that we are currently going through the location and extent process with Pitkin County for Station 46. Our application is complete and was accepted on 10/6/19. We have a public meeting scheduled with the County Commissioners on 12/3/19 at 5 p.m. in their meeting room located at 530 East Main Street. A public notice sign will be posted on the property for 15 days prior to the meeting. We will be mailing notices to the property owners within 300 feet of the property and to the parties involved in the planning process. If everything goes correctly, construction will begin in the spring of 2020. This winter we will be looking for reputable contractors. The agreement with Sopris Mountain Ranch is attached for your further review. We have had to make changes to the footers and foundation after receiving a report from the soils engineer. We have had to add piers for foundation stability.

Deputy Chief's Report:

Deputy Chief Kevin Issel stated that the truck committee was in Wisconsin to do the mid-build inspection on our two new fire engines. We are fixing two small issues on the old ladder truck before it gets trucked to Ohio. The second ladder truck will be stationed at Station 41. The second new ambulance is here but is not in service yet. The ambulance in Thomasville will be sold and not replaced. There are no medical personnel up there to staff it.

We are currently winterizing all of our buildings.

The first Hunter's dinner was held on October 18 and the next one will be held on November 1. Proceeds will benefit the Vince Thomas Scholarship Fund.

All new employees and volunteers are almost done with their basic training.

Finance Report:

Finance Director Jennifer Thompson presented the 2020 Budget and resolutions for their first reading. Our mill levy has gone down because our assessed value went up. We need to certify the mill levy at the BOD meeting to be held on December 10, 2019. We kept \$264,000 in the operating fund for unanticipated expenditures or emergencies. We expended \$185,000 in pension payments this year. There are still 4 – 5 people still accruing years towards their pension. No one else is eligible for this pension program because we now have the LOSAP program. Director Van Walraven requested that Jenn mention any accounts payable for the Basalt District during her finance reports.

HR Report:

Human Resources Director Renee Thomas stated that she has been making minor changes to the language of the policies so they are easier to understand. The accident/injury policy will have the most significant changes to it. We would like to start doing instant drug/alcohol testing ourselves. The Executive Team will determine who will administer the tests. The updated policies will be presented at the Board meeting in December.

Attorney's Report:

The engagement letter with Bob Cole was discussed in length. It was determined that there would not be a conflict of interest if Bob were to become the attorney for the Basalt & Rural Fire Protection District.

Board Member Comments:

None

Staff Comments:

None

Public Comments:

None

Unfinished Business:

None

New Business:

None

Authority Board Report:

None

Executive Session:

None

Training Opportunities:

None

Volunteer Meeting Attendance:

Director Van Walraven will attend the next meeting on 11/5/19.

Non-Agenda Items:

The next Board meeting will be held on December 12, 2019.

Adjournment:

Director Kittle made a motion to adjourn the meeting, the motion was seconded by Director Williams, and the motion carried 5 – 0. The meeting was adjourned at 5:25 p.m.