



Basalt & Rural Fire Protection District

“Protecting Our Community Since 1970”

RECORD OF PROCEEDINGS

BASALT & RURAL FIRE PROTECTION DISTRICT BOARD MEETING December 09, 2021

Roll:

President Ed Van Walraven called the meeting to order at 5:00 p.m. Other Board members present were John Young, Leroy Duroux, Mark Kittle, and Vonda Williams. Chief Scott Thompson, Deputy Chiefs Richard Cornelius and Kevin Issel, Finance Director Jennifer Thompson, and Administrative Assistant Susan Herwick.

Minutes of October 28, 2021:

Director Young made a motion to accept the minutes, the motion was seconded by Director Duroux. All were in favor and the motion carried 5 – 0.

Chief’s Report:

Chief Thompson stated that they started framing Station 46 today. They will work throughout the winter as weather permits. Everything is over budget. We budgeted \$250,000 out of district funds for overages.

Chief Thompson stated that the RFFRA Board signed the engagement letter with Bob Coles new law firm this week. He would like to retain Bob Cole as the attorney for B&RFPD as well. Director Young made a motion to approve and sign the engagement letter with Collins, Cole, Flynn, Winn, and Ulmer. The motion was seconded by Director Kittle. All were in favor and the motion carried 5 – 0.

Deputy Chief Issel’s Report:

None

Deputy Chief Cornelius’s Report:

No Report

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Finance Report:

Finance Director Jennifer Thompson presented the second/final reading of the 2022 budget to the Board. There have been no changes to the budget since the first reading. A supplemental budget was done due to the impact fees. \$140,000 of impact fee revenue was transferred to RFFRA. \$275,000 of impact fee revenue will be spent on the new ambulance. Money was budgeted for capital items in the RFFRA budget.

Resolution Two summarizing expenditures and revenues for each fund and adopting a budget for the calendar year beginning on the first day of January, 2022 and ending on the last day of December 2022. Director Kittle made a motion to accept the minutes as read, it was seconded by Director Williams and the motion carried 5 – 0.

Resolution Three appropriating sums of money to the various funds of the district in the amounts and for the purposes set forth below for the 2022 budget year. Director Kittle made a motion to accept the minutes as read, it was seconded by Director Williams and the motion carried 5 – 0.

Resolution Four levying general property taxes for the year 2022 to help defray the costs of government for the 2022 budget year. Director Kittle made a motion to accept the minutes as read, it was seconded by Director Duroux and the motion carried 5 – 0.

Resolution Five summarizing supplemental expenditures and revenues for each fund and adopting a supplemental budget for the impact fee for the calendar year beginning on the first day of January 2021 and ending on the last day of December 2021. Director Kittle made a motion to accept the minutes as read, it was seconded by Director Williams and the motion carried 5 – 0.

Jennifer Thompson explained the proposed Board meeting schedule for 2022. This would move the Basalt Board meetings to the third Tuesday evening at 5:00 p.m. so that all Board meetings would happen on the same day. Director Williams made a motion to accept the proposed Board meeting schedule for 2022, it was seconded by Director Young and the motion carried 5 – 0.

HR Report:

Chief Thompson stated that the updates to the employee policy manual were due to changes in State and Federal laws that give more rights and benefits to employees.

HR Director Thomas stated that the strategic plan update is included for your review. All of the teams are continuing to move forward in their areas. The career progression team should be done by 12/31/21.

Attorney's Report:

None

Board Member Comments:

Director Duroux asked whether the Sopris Mountain Ranch HOA would be responsible for a percentage of the cost overruns of building Station 46. Chief Thompson stated no.

Staff Comments:

Chief Thompson stated that the master plan team is scheduled to start on January 10 – 11, 2022. This will take all of the growth into consideration. The master plan will let us know what we need to do as a district and it will also let the taxpayers know what is coming in the future.

Public Comments:

None

Unfinished Business:

None

New Business:

Jennifer Thompson stated that the annual awards dinner will be held on January 15, 2022 at the Roaring Fork Club. Vaccination cards will be required for all guests. No children will be allowed at the dinner this year.

Authority Board Report:

None

Executive Session:

None

Training Opportunities:

None

Non-Agenda Items:

Director Van Walraven stated that he would attend the All-Hands meeting at Station 42 in El Jebel on January 4, 2022 at 6:00 p.m.

Adjournment:

Director Kittle made a motion to adjourn the meeting, the motion was seconded by Director Williams, and the motion carried 5 – 0. The meeting was adjourned at 5:25 p.m.