



**RECORD OF PROCEEDINGS  
REGULAR BOARD MEETING  
April 19, 2022**

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Authority Board President Ed Van Walraven called the meeting to order at 9:00 a.m. Board members present were Ed Van Walraven, Leroy Duroux, William Boineau via Lifesize, Dave Heivly, and Elizabeth Striegler. Others present were Chief Scott Thompson, Deputy Chiefs Richard Cornelius and Kevin Issel, Fire Marshal John Mele, Deputy Fire Marshal Brooke Stott, Assistant Fire Marshal Jim Pidcock, Finance Director Jennifer Thompson, Human Resources Director Renee Thomas, IT Director Erik Johnson, and Administrative Assistant Susan Herwick.

**Minutes of March 15, 2022 Meeting:**

Director Duroux made a motion to accept the minutes as presented, the motion was seconded by Director Striegler. All were in favor and the motion carried 5 – 0.

**Public Comments:**

None

**Attorney's Report:**

Chief Thompson stated that Attorney Cole was working on a hold harmless agreement with a property owner where we are putting an antenna for Station 46.

**Chief's Report:**

Chief Thompson stated that the construction of Station 46 is moving along. Siding, windows, and doors started getting installed last week. We are utilizing cost savings wherever we can. The project is ahead of schedule but we are over budget.

We should receive a draft copy of the master plan next week. The executive staff is working with some of the initiatives from the strategic plan to go along with the master plan. We are planning an executive retreat at the end of May in order to prioritize the initiatives that are presented so that we can come to the Board with recommendations.

We have met with a representative of the Crawford family. John Young is our real estate representative. They are asking \$2,860,000 for the five acres that we want. Attorney Bob Cole is working with their CPA on any tax advantages that may be out there.

#### **Deputy Chief Issel's Report:**

DC Issel stated that we are switching over to summer operations. He is lining up a landscaping company. Some of our employee housing will be available soon. Working on Station 46. The feds are doing a prescribed burn at seven castles.

#### **Deputy Chief/Fire Marshal Mele's Report:**

Fire Marshal John Mele stated that May is National Wildfire month. There is a coordinated effort from Aspen to Grand Valley to send out the same message in May. The fire prevention division will be at Motors for Midland talking about wildfire projects.

#### **Deputy Chief Cornelius's Report:**

##### **COVID-19**

We are monitoring the Omicron variants. The predominant variant in Colorado is the BA.2 (76.3% as of March 27<sup>th</sup>). Fortunately, the BA.2 variant does not seem to cause severe illness or hospitalizations compared to other variants; however, it does appear to be more easily transmitted. The Authority still has an enhanced PPE requirement and is following CDC guidelines and recommendations.

#### **Colorado EMTS Grant**

Our regional review/grant hearing took place on March 28, 2022. Our state review/grant hearing is scheduled for May 12-13, 2022 in Denver.

#### **CO EMS Supplemental Cost Report**

The FY21 CO EMS Supplemental Cost Report was submitted in November which should provide a significant supplemental Medicaid payment in 2022. We successfully underwent a desk review on March 01, 2022. We were randomly selected for a comprehensive audit review (CAR). We responded to the CAR on April 06, 2022 and the CAR was closed on April 11, 2022. In FY20 we received \$86,669.51.

#### **Incidents**

January 01, 2021 through March 31, 2021 we responded to a total of 647. 342 of those were EMS. January 01, 2022 through March 31, 2022 we responded to a total of 747 incidents. 400 of those were EMS. There was an increase of 100 calls (**15.5%**) in YTD of '22 versus YTD of '21. There was an increase of 58 EMS calls (**16.7%**) in YTD of '22 versus YTD of '21

In March 2022, we responded to 227 total incidents. 133 of those were EMS. In March 2021, we responded to 209 total incidents. 118 of those were EMS. There was an increase of 18 calls (**8.6%**) in March '22 versus March '21. There was an increase of 15 EMS calls (**12.7%**) in March '22 versus March '21.

### **March Volunteer Hours**

706.97 total volunteer hours

351 In-station hours!

234.47 Responding from Home/Work (186 of which were OCO hours)

121.5 All-Call Only

### **Roaring Fork Valley Major Incident Response Model**

The project is moving along with the Pitkin County Regional Emergency Dispatch Center (PCREDC). They are working to update dispatch recommendations.

### **Two County SOGs**

We continue to meet monthly with the Operations Chiefs from the Aspen to Parachute fire departments. We've agreed upon a format that meets the Center for Public Safety Excellence (CPSE). We are also exploring records management system (RMS) options.

**Steadman Philippon Surgery Center** (200 Robinson Street) passed their ambulatory surgery center survey, received their license and saw their first surgery patient last Wednesday.

### **Human Resource Director's Report:**

HR Director Thomas stated that we interviewed applicants for the temporary seasonal wildland firefighter positions last week and made four contingent job offers. We had one full-time employee resign recently. We hired the first person on the firefighter/EMT eligibility list. The position of Executive Administrative Assistant has been posted. There hasn't been a lot of response for the Fire Inspector position.

The strategic plan is progressing. Team leads are going to meet next week. Some teams will present to the board at the meeting in June.

### **Finance Director's Report:**

Finance Director Jennifer Thompson stated that budget is doing quite well at under 25% for the first quarter of 2022. Bond interest payments will be made on June 1st. The bond principal payments will be made later in the year. The audit should be finished this month.

### **Board Comments:**

Director Boineau stated that he was very impressed with all of the volunteer time that is being put in. He thanked the volunteers for their time and effort.

Director Van Walraven thanked everyone who was behind the awards dinner on Saturday night. How did the mock DUI drill at the Basalt High School go yesterday? It went really well. We hope that it made an impression on the students.

Director Striegler thanked everyone for the awards dinner. It was a really nice time.

Director Boineau asked if the logon instructions to join Lifesize for the Board meeting could be added to the agenda.

Director Duroux stated that it was good to see everyone on Saturday night at the awards dinner.

**Staff Comments:**

None

**Old Business:**

None

**New Business:**

None

**Volunteer Meeting:**

The next volunteer meeting will be held in person on Monday, May 2, 2022 at Station 42. Director Boineau stated that he would attend this meeting. Volunteers are to show up in person.

**Non-Agenda Items:**

None

**Adjournment:**

Director Duroux made a motion to adjourn the meeting, it was seconded by Director Striegler. All were in favor and the motion passed 5 – 0. The meeting was adjourned at 9:25 a.m.

To watch this meeting in its entirety, please go to the following link:

<https://youtu.be/S-zZ9E5qLKY>